

# B&W Recruitment Ltd - Candidate Time Sheet

21D Paxcroft Farm, Hilperton, Trowbridge, BA14 6JB. Telephone: 01225 696000 Mobile: 07555 039500  
 Email: [info@bw-recruitment.co.uk](mailto:info@bw-recruitment.co.uk) Web: [www.bw-recruitment.co.uk](http://www.bw-recruitment.co.uk)



Candidate Name: \_\_\_\_\_

Week Ending: \_\_\_\_\_

Day	Start Time	Finish Time	Breaks	Total Hours For Office Use Only	Client Name & Class of Vehicle Driven	Signature of Client	Expenses	Night Out	D/R For Office Use Only	N/R For Office Use Only
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										
Sunday										
<b>Total</b>										

Candidate Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Driver Declaration: By signing above, you are confirming you have worked the hours stated above, and in addition to this have taken your legal rest in accordance with EU laws. You are also obliged to inform B&W Recruitment of any additional hours you may have worked for other employers or agencies. You are also confirming you have read the B & W Recruitment Driver Handbook and understand all the policies held within.

**Time sheets need to be sent through to B&W Recruitment to the address above or sent via email no later than:  
 10.00am on a Monday morning (Payment will be made to you will be on a Friday weekly in arrears).**

**Please ensure the quality of your time sheet is legible and of good quality – an app called Camscanner could help.**

Client Authorisation – Your signature is authorisation the hours worked are correct. The standard of work was satisfactory, and we accept a charge for these hours. I/We agree to pay Easypay Services Ltd in respect of the hours given within 7 days of the invoice date. I/We confirm that B&W Recruitment Ltd terms and conditions are the sole terms of the contract.

1. In the event of the engagement by the client of a Temporary Worker supplied by the Employment Business either (1) directly or (2) pursuant to being supplied by another Employment Business, within either:- The duration of the Assignment; or 14 weeks from the start of the first Assignment (the first Assignment being each new Assignment where there has been a break of more than 42 days (6 weeks) since the end of previous Assignment); or 8 weeks from the day after the last day the Temporary Worker worked on the Assignment the Client shall be liable, to either an extended period of hire or a transfer fee the length or amount of which is to be agreed between the Employment Business and the Client. For further information, please refer to clauses 8 of the Contract and Confirmation of Terms of Business. 2. All invoices for services will be provided by Easypay Services Ltd and B&W Recruitment Ltd hereby assigns all debt to Easypay Services Ltd.